



First Missouri Bank
of SEMO

Member FDIC

Switch Kit

Making the switch is easy, with these 5 steps.

Open your FM Bank account.

Complete the attached New Account Information Form, and give it to a new account representative to open your FM Bank account. Also make sure to bring valid picture identification (example: drivers license), social security number, and proof of mailing and physical address.

Stop using your old account.

Let all your checks clear. It could take 10 days or longer for your outstanding checks to clear. Destroy your old checks, ATM and debit cards.

Change direct deposits.

Complete the Direct Deposit Change Request and give it to your employer, the Social Security Administration or your retirement plan administrator. Include a new deposit slip or voided check.

Change automatic payments.

Complete the Change Automatic Payment Authorization form and send it to any company that automatically debits your account. This may include your Power Company, Mortgage Company, Phone Company, etc.

Close your old account.

Close your old account after all outstanding checks have cleared. Fill out the Bank Account Closing Request, send it to your old bank, and have them send a check for the remaining balance.

500 Independence
Kennett, MO 63857
573.717.7177

100 N. Main
Leadville, AR 72438
870.539.6001

109 W State Hwy 162
Clarkton, MO 63837
573.448.3543

1009 N. Douglass
Malden, MO 63863
573.276.2257

310 N. Walnut
Dexter, MO 63841
573.624.8383



New Account Information

Name _____ Email _____

Social Security Number/TIN if Business _____ Date of Birth _____

Drivers License Number _____ Expiration Date _____

Physical Address _____ City & State _____

Mailing Address _____ City & State _____

Home Phone _____ Cell Phone _____ Work Phone _____

Place of Employment _____

Mother's Maiden Name _____ (for verification)

Services Requested: ___ Checking ___ Savings
 ___ CD/IRA ___ Safe Deposit Box
 ___ Debit Card ___ Internet Banking/Bill Pay

Customer Signature _____ Date _____

BANK PERSONNEL ONLY	
Checks ordered by _____	Date _____
Debit Card ordered by _____	Date _____



Direct Deposit Change Request

To Whom It May Concern:

I have changed financial institutions and I hereby authorize you to direct all future deposits to the following new account at FM Bank. Thank you.

FM Bank routing and transit number: 081501492
____ Checking Account ____ Savings Account

My FM Bank Account Number _____

Type of Automatic Deposit _____

Name _____

Phone Number _____

Signature _____ Date _____

*Attach a voided deposit slip or check to this form.



Change Automatic Payment Authorization

To Whom It May Concern:

This letter serves as an authorization to have my automatic payment/withdrawal from your organization transferred to my account with FM Bank, effective on _____, 20___. Thank you.

FM Bank routing and transit number: 081501492

Payee _____

Account Number _____

Amount _____

Name _____

Address _____

Phone Number _____

Signature _____ Date _____

* You will need to fill out a separate form for each payee.



Bank Account Closing Request

To Whom It May Concern:

I hereby authorize the closure of the following account number _____

Please transfer any remaining balance and any accrued interest via check or electronically to FM Bank.

By Check:

Name _____

Address _____

Electronically:

FM Bank Routing Number:081501492 Account Number: _____

If you have any questions, please contact me at (____) _____.

Thank you,

Name _____

Address _____

Signature _____ Date _____